

## SAS MEETING MINUTES

2-6-17

Members Present: Karen Joseph, Bob Donnelly, Mary Hughes, Lois McClellan, Jean Hutchinson, Bev Williams, Marge Gresham

1. Lois McClellan resigned as a co-chair but will remain on the committee. All were asked if anyone was interested in being a co-chair, with no volunteer. Karen Joseph will remain as chairperson for the committee.

2. Meeting Days and Times: Based upon the responses of the committee, it was decided that the first Monday of the month and the afternoon would be the best for everyone. The next meeting will be held March 6, 2017, at 1:00 P.M. in the conference room at Town Hall. At each meeting, the next month's meeting(s) would be set according to the needs of the committee and/or holidays.

3. SAS Tasks: A list of tasks/duties for the Festival from the beginning meetings to the last day and clean up was drawn up and each committee member was assigned a task/duty. There was discussion on some of the items and suggestions on making some improvements for the good of the festival-goers including designated handicap parking on pavement; a second set of Porta-Johns; groups that do community service that might be available to assist with parking. These and other items that were listed in the debriefing session after the 2016 Festival were discussed.